

APC Contractors, Inc.



6060 Dawson Blvd, Ste. J,
Norcross, GA 30093
678-407-0601

*******Employment Application*******

Position Applying For

EMPLOYEE INFORMATION

Last Name

First Name

Middle Name

Home Address

City

State & Zip Code

Email Address

Are you Eligible to work
in the U.S?

YES NO

Phone Number

Alternative Phone Number

Minimum Wage/Salary

Available Start Date

Hours Available to Work

Have you ever been convicted of a crime?

YES NO

Do You Have a Valid Drivers License?

YES NO

Type of Position

If YES Please Provide State, Number, Expiration

Full-Time Part-Time

EMPLOYEMENT HISTORY

List most recent employment First. Include Summer or Temporary jobs. Be sure all you experience or employers related to this job are listed here in the summary following this section or on an extra sheet of paper if necessary. No more than 10 years history recommended.

Employer Name & Address

Position Title/Duties, Skills

Start Date & End Date

Address:

Reason for Leaving

City, State, Zip:

Supervisor:

Telephone:

May we contact this employer

Employer Name & Address

Position Title/Duties, Skills

Start Date & End Date

Address:

Reason for Leaving

City, State, Zip:

Supervisor:

Telephone:

May we contact this employer

APC Contractors, Inc.

YES NO

Employer Name & Address	Position Title/Duties, Skills	Start Date & End Date
Address:		Reason for Leaving
City, State, Zip:		
Supervisor:		Telephone:
Employer Name & Address	Position Title/Duties, Skills	Start Date & End Date
Address:		Reason for Leaving:
City, State, Zip:		
Supervisor:		Telephone:

EDUCATION

High School/ College/ University/ Business/ Technical/ Additional	Institution Name	Years Completed/ Degree	Field of Study

MILITARY

Are you a veteran?	Duty/ Specialized Training
YES <input type="checkbox"/> NO <input type="checkbox"/>	

SKILLS & QUALIFICATIONS

Other qualifications such as special skills, abilities or honors that should be considered:	
Types of Computers, Software, and other equipment you are qualified to operate or repair:	
Professional Licenses, Certifications or Registrations :	
Additional skills Including Supervision Skills, Other languages or information regarding occupation you wish to bring	
Typing Speed:	_____ per minute

PROFESSIONAL REFERENCES

List the names, addresses and telephone numbers of 3 professional references who are directly familiar with your work experience, qualifications and/or background. 2 should be supervisors, Please DO NOT include family.

Name	Address	Occupation	Telephone

APC Contractors, Inc.

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Name	Address	Occupation	Telephone
Name	Address	Occupation	Telephone

EMERGENCY CONTACTS

In case of an emergency please list 2 people who we may contact:

Name	Address	Telephone

Relationship

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Name	Address	Telephone

Relationship

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INFORMATION TO THE APPLICANT

As part of our procedure for processing your employment application, your personal and employment references may be check. If you have misrepresented or omitted any facts on this application, and are subsequently hired, you may be discharged from the job. You may make a written request for information derived from the checking of your references.

If necessary for employment, you may be required to: Supply a proof of employment showing that you are authorized to work in the U.S., have a physical examination and/or drug test, or to sign a conflict of interest agreement and abide by its term. I understand and agree to the information shown above is all correct.

Applicant Signature

Date

Equal Employment Opportunity: While many employers are required by federal law to have an Affirmative Action Program (AAP), all employers are required to provide equal employment opportunity and may ask your national origin, race and sex for planning and reporting purposes only. This information is optional and failure to provide it will have no affect on your application for employment. APC Contractors, Inc. is an Equal Employment Opportunity Employer.